

Instrux Music – Instructor Code of Conduct

As a licensed instructor using the Instrux Music platform, you agree to follow this Code of Conduct. These guidelines keep the learning environment safe, respectful, and legally compliant for all students, guardians, and organizations.

1. Professionalism & Conduct

When teaching on Instrux Music, you represent yourself and your studio. While you are not an employee of Instrux Music, you must:

- Present yourself professionally, with appropriate dress and a clean, distraction-free background on camera.
- Remain visible on camera for most of the lesson.
- Avoid profanity, vulgarity, sexual content, or inappropriate references.
- Never engage in harassment or discrimination based on race, ethnicity, gender, religion, disability, sexual orientation, or any protected status.
- Understand that reports of inappropriate behavior — especially involving minors — will lead to investigation and, when necessary, referral to law enforcement.

2. Lesson Recording, Retention & Student Safety

Instrux Music complies with COPPA and FERPA to protect students and instructors.

- All lessons are recorded by default unless disabled by a platform administrator.
- Recordings are kept for **twelve (12) months** from the date of the lesson, then permanently deleted. Longer retention may be available by request.
- Instrux cannot guarantee recovery of lost or deleted recordings, even within the retention period.
- For students under 18, recordings must remain active unless a parent or guardian opts out.
- For students under 13, invitations must be sent to the parent or guardian. The parent/guardian must create the account and provide consent.
- Instructors must never collect personal details from students under 18 beyond what the platform allows (e.g., name, age, skill level, email, phone for SMS).
- Recordings are for parental review, progress tracking, and safety purposes.

3. Copyright & Educational Use

- Only share materials you have the right to use. This includes sheet music, books, recordings, or any copyrighted content.

- If it's copyrighted, use it only under educational exceptions (like fair use) or with permission from the rights holder.
- Instrux does not take responsibility for copyright violations by instructors.

4. Background Checks & Matchmaking

- A background check is not required to use the platform.
- Instructors applying for school or institutional placements must provide a valid background check (within 12 months) and any required certifications.
- Being “matched” with a school does not guarantee employment or placement. Instrux does not manage contracts or guarantee work.
- Instructors matched with schools must follow this Code of Conduct **and** the school's policies.

5. Platform Use & Branding

Instrux Music is a technology provider only. We do not employ, manage, or subcontract instructors. Instructors are responsible for managing their own operations, including scheduling, teaching, lesson content, student relationships, and payments, all of which must occur off-platform.

- Instrux is not responsible for missed payments, disputes, or refunds.
- You may say your studio is “powered by Instrux Music” or “hosted on Instrux Music.” You may not claim to be an employee or partner of Instrux.
- Your subscription must remain active to schedule and host lessons. If you unsubscribe, you will lose access to scheduling and hosting features but will continue to have access to your recordings and lesson data for the twelve (12) month retention period. If you permanently delete your account, all associated data will be erased from Instrux servers within thirty (30) days.
- All standard platform features are included with your subscription. Optional add-ons (such as Discover listings or Unison, once available) and one-time services (such as instructor matchmaking) may be purchased separately.

6. Communication & Support

- Lesson invites, updates, and reminders will be sent by the platform in your name. These cannot be replied to.
- All direct communication with students or parents must be handled by you.
- For technical issues, review troubleshooting steps (internet connection, browser, credits). If issues remain, contact **support@instruxmusic.com**.

7. Additional Expectations

- Never request sensitive details (addresses, payment info, government IDs) from students under 18.
- Follow all applicable local, state, and federal laws.
- Report any unsafe or unlawful behavior you witness.
- Violating this Code, the Terms of Use, or the Privacy Policy may result in suspension or permanent removal from the platform. Serious or repeated issues may be reported to law enforcement if required.

Instrux may suspend or terminate accounts at its discretion. We are not responsible for any losses or damages that result from enforcement actions.

8. Policy Updates

This Code of Conduct may be updated as our platform and community evolve.

- Instructors will be notified of changes by email and/or platform alerts.
- Continued use of the platform after updates means you agree to the revised Code.
- This Code should be read together with the **Instrux Music Terms of Use** and **Privacy Policy**.